

FORM J - Vehicle Inspection

DRIVER:			
SERVICE VEHICLE NUMBER:			
DATE:			

ITEM	YES	NO	ACTION TO BE TAKEN (ONLY FOR PAPER USE)
1. VEHICLE - GENERAL			
Vehicle and cabin clean			
Seat condition - adjustment			
Windows clean			
Mirrors adjusted			
Air-conditioner working			
Lights/indicators working			
Warning lights working			
Fuel/oil/water levels			
Air-conditioner and radiator hoses – condition			
Fan and air conditioner belts - tension and condition			
Battery condition			
Tyres - condition and inflation - spares x 2			
Fire extinguisher			
- Pressure gauge			
- Date last 6 monthly check			
Check brakes and hand brakes			
Check clutch pressure			
Test reversing alarm			
First Aid Kit			

2. WATER TANK			
Water level			
Hose and cut-off valve condition			
3. DIESEL TANK - SPARE FUEL			
Fuel level			
Fuel hose condition			
Cut off valve condition - no leakage			
4. SPEEDOMETER READING			
Speedometer working			

Inspected by:	
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