



Safety Rules: Floor Polishers

Revision No:

1

Date effective:

July 2012

Revision date:

July 2015

Purpose

This document outlines the rules for the safe operation of floor polishers.

Scope

This document applies to all authorised housekeeping and cleaning workers, deemed competent by supervisor.

Training

Supervisors shall arrange for housekeeping / cleaning workers to be trained in the safe and correct operation by a person experienced in floor polisher usage and with reference to the Manufacturer's Instruction booklet.

Procedure

1. Operators **must follow the operating procedures outlined in the Manufacturer's instruction booklet.** The Manufacturer's Instructions must be kept with the equipment.
2. PPE to be worn: Fully covered shoes, hearing protection, dust mask (if required).
3. Residual current devices (safety switches) must be used with this machine at all times
4. Electrical tagging must be up to date prior to usage
5. Ensure electrical lead is fully extended when in use and beware of potential for trip hazard / entangling equipment.
6. Not to be used in the presence of water
7. Use appropriate manual handling techniques – do not bend and twist the back, use the legs. Take regular rest breaks.