





Hazardous Substances

Checklist or Form	 Go to  Form I – Pesticides (Poisons) Form T – Hazardous Chemical Register
Effective date	17 June 2008
Date reviewed	1 June 2012
Review date	February 2015
Guideline owner	Human Resource – Work Health & Safety
Applies to	All Parish workers - Employees, Contractors, Sub-Contractors, Volunteers; & Visitors
Legislative requirements	WHS Act 2011 & WHS Regulation 2011 Managing Risks of Hazardous Chemicals in the Workplace Code of Practice (Draft) Labelling of Workplace Hazardous Chemicals Code of Practice
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Policy

Under the Work Health and Safety Regulation 2011, the Parish has a duty to identify hazards which could lead to risks to health and safety. The use of hazardous substance can pose a risk to workers and others in the Parish.

The Parish aims to eliminate this risk by requiring the use of “green” substances instead of toxic chemicals. In addition, all substances will be of domestic quantity and grade.

Where a contractor is required to use substances for a particular task, they are required to consult with the Parish Priest and workers to determine the lowest toxicity product that is fit for purpose. If the product is a hazardous substance, they will be required to provide safe work procedures and, in consultation with the Parish, implement controls to ensure the safety of all in the Parish. Any hazardous substances must not be left at the Parish, but be taken with the contractor at the conclusion of work each day.

If hazardous substances are decanted, they shall be labelled in accordance with Labelling of Workplace Hazardous Chemicals Code of Practice.

Record Keeping

As the Parish may at times use Hazardous Substances, a Register is required.



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If a contractor needs to use hazardous substances, with the approval of the Parish, the contractor must provide a list of substances, including all information required by law, which will be maintained in the Parish.

Pesticides

Refer to Safe Work Rules.