



## Safety Rules: Outdoor Vacuum Cleaners

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1

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### Purpose

This document outlines the rules for the safe operation of outdoor yard vacuum cleaners.

### Scope

This document applies to all authorised housekeeping and cleaning workers, deemed competent by their supervisor.

### Training

Supervisors shall arrange for ground/maintenance workers to be trained in the safe and correct operation by a person experienced in outdoor vacuum usage and with reference to the Manufacturer's Instruction booklet.

### Rules

1. Operators **must follow the operating procedures outlined in the Manufacturer's information booklet.** The Manufacturer's Instructions must be kept with the equipment.
2. PPE to be worn: Fully covered shoes, hearing protection, eye protection, dust mask (if required).
3. To avoid excessive noise, Operator in conjunction with Supervisor to select suitable times to use equipment and within Council restrictions for noise pollution (see also Noise Identification and Protection Policy).
4. Machine must be switched off before bag removal.
5. Use appropriate manual handling techniques – do not bend and twist the back, use the legs. Take regular rest breaks. Be conscious of the potential weight of the bag and empty before it becomes a risk.